

## New Client Information – For Managing Investments

**Client Information**

Client Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Current / Last Employer: \_\_\_\_\_  
 Nature of Business: \_\_\_\_\_  
 Employment Length: \_\_\_\_\_  
 Employer Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Social Security #: \_\_\_\_\_  
 Education Level: \_\_\_\_\_  
 Last Year's Income: \_\_\_\_\_  
 Mother's Maiden Name: \_\_\_\_\_

**Spouse Information**

Spouse Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Current / Last Employer: \_\_\_\_\_  
 Nature of Business: \_\_\_\_\_  
 Employment Length: \_\_\_\_\_  
 Employer Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Social Security #: \_\_\_\_\_  
 Education Level: \_\_\_\_\_  
 Last Year's Income: \_\_\_\_\_  
 Mother's Maiden Name: \_\_\_\_\_

**Additional Information**

Home Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Driver's License Number: \_\_\_\_\_  
 Driver's License Expiration: \_\_\_\_\_

Home Phone: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Routing Number: \_\_\_\_\_

**Services to provide (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> Advisory Investment Services  | <input type="checkbox"/> Special Situations Planning |
| <input type="checkbox"/> Brokerage Investment Services | <input type="checkbox"/> Business Planning           |
| <input type="checkbox"/> Insurance & Annuity Services  | <input type="checkbox"/> College Education Planning  |
| <input type="checkbox"/> Cash Flow & Debt Management   | <input type="checkbox"/> Retirement Planning         |
| <input type="checkbox"/> Family Risk Management        | <input type="checkbox"/> Legacy Planning             |

**Additional Notes / Questions / Concerns:**


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See Back Side

**For Office Use Only:**

\_\_\_ E-File Cabinet    \_\_\_ ACT    \_\_\_ Bill Quick    \_\_\_ Constant Contact    \_\_\_ Avantax  
 \_\_\_ Purple Fold (PROSP)    \_\_\_ Green Folder (BK / DTF)    \_\_\_ Yellow Folder (ADV)    \_\_\_ Pink Folder (INS / ANN)

## New Client Information – For Managing Investments

### Primary Beneficiary Information: (spouse, siblings, children, charity, trusts, etc.)

Beneficiary #1 Name: _____	Social Security #: _____	Birthdate: _____
Addr./City/State/Zip: _____	_____	Phone #: _____
Relation to Client: _____	Designated % of Assets: _____	
Beneficiary #2 Name: _____	Social Security #: _____	Birthdate: _____
Addr./City/State/Zip: _____	_____	Phone #: _____
Relation to Client: _____	Designated % of Assets: _____	
Beneficiary #3 Name: _____	Social Security #: _____	Birthdate: _____
Addr./City/State/Zip: _____	_____	Phone #: _____
Relation to Client: _____	Designated % of Assets: _____	
Beneficiary #4 Name: _____	Social Security #: _____	Birthdate: _____
Addr./City/State/Zip: _____	_____	Phone #: _____
Relation to Client: _____	Designated % of Assets: _____	

### **\*\*You Must Check One Box Below:**

If any primary beneficiary is not alive when the last surviving account owner dies, or if that primary beneficiary disclaims his/her interest, his/her share shall be distributed as follows:

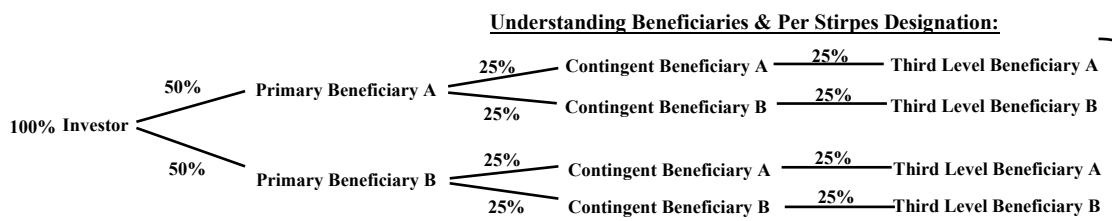
- ☐ To the remaining beneficiary(ies) on a pro rata basis (proportionate to the designated percentages)
- ☐ To the applicable contingent beneficiary(ies) designated in the Contingent Beneficiary Designation section below
- ☐ To the last surviving account owner's estate
- ☐ To the heirs of the pre-deceased / disclaimed primary beneficiary(ies) per stirpes. (Read detailed explanation below)

### Contingent Beneficiary Information: (these are backup beneficiaries to primary beneficiaries)

Contingent #1 Name: _____	Social Security #: _____	Birthdate: _____
Address: _____	City / State / Zip: _____	Phone #: _____
Contingent to Primary Beneficiary #: _____	Designated % of Primary Beneficiary Share: _____	
Relation to Client: _____		
Contingent #2 Name: _____	Social Security #: _____	D.O.B.: _____
Address: _____	City / State / Zip: _____	Phone #: _____
Contingent to Primary Beneficiary #: _____	Designated % of Primary Beneficiary Share: _____	
Relation to Client: _____		
Contingent #3 Name: _____	Social Security #: _____	D.O.B.: _____
Address: _____	City / State / Zip: _____	Phone #: _____
Contingent to Primary Beneficiary #: _____	Designated % of Primary Beneficiary Share: _____	
Relation to Client: _____		
Contingent #4 Name: _____	Social Security #: _____	D.O.B.: _____
Address: _____	City / State / Zip: _____	Phone #: _____
Contingent to Primary Beneficiary #: _____	Designated % of Primary Beneficiary Share: _____	
Relation to Client: _____		

### **\*\*\*Optional Per Stirpes Designation:**

- ☐ Check this box only if you would like to designate the contingent beneficiary(ies) named in this section to share in the account per stirpes. "Per Stirpes" means if any contingent beneficiary is not alive assets transfer to him/her, or if that contingent beneficiary(ies) disclaims his/her interest, his/her share shall pass to his/her descendants evenly proportioned (Ex: 50% each would be designated if you have two descendants)



Per Stirpes allows the third level beneficiaries to receive the proportionate interest of the contingent beneficiaries. No Per Stirpes means if a contingent dies or forgoes his/her interest, the other contingents get the leftover interest instead of the third level beneficiaries.